

**Vision Care Program for State Annuitants
PERMITTING EVENTS CODES/EFFECTIVE DATES**

EFFECTIVE DATES RULES:**Standard: First day of the month after the DPA 695 is received by VSP.****Mandatory: First day of the month following the event.****Open Enrollment: First day of the next plan year.****ENROLLMENT/CHANGES/CANCELLATION**

| Permitting Event | Permitting Event Code | Permitting Event Date | Effective Date of Action | Time Limit to File Document |
|---|-----------------------|-------------------------------------|--------------------------|---|
| Eligible retiree/annuitant new enrollment into retirement | 50 | Retirement Date | Standard | 60 days from event/retirement date |
| New enrollment of retiree/annuitant through open enrollment | 51 | First day of Open Enrollment Period | Open Enrollment | Open Enrollment Period |
| Addition of new spouse/domestic partner, newborn, adopted child, step child; change of custody or adding child who has become economically dependent on employee including economic dependency created through a court order. | 51a | Date Signed | Standard | 60 days from event |
| Voluntary cancellation (open enrollment only) | 52a | Date Signed | Open Enrollment | Open Enrollment Period |
| Cancellation due to death of retiree/annuitant - no survivor | 52b | Date of Death | Mandatory | 60 days from Date of Death |
| Cancellation due to death of retiree/annuitant and survivor declines continuation of vision benefits | 52c | Date Signed | Standard | First day of the month following the event (eligible for COBRA) |
| Cancellation due to loss of eligibility (non-eligible survivor) COBRA offered | 52d | Date of Event | Mandatory | First day of the month following the event (eligible for COBRA) |
| Deletion of dependent due to loss of eligibility: <ul style="list-style-type: none"> • non-eligible survivor • divorce • dependent over age 23 (and not certified disabled prior to age 23), child no longer economically dependent • legal separation • termination of domestic partnership • death of retiree/annuitant – COBRA offered | 53 | Date of Event | Mandatory | First day of the month following the event (eligible for COBRA) |